

**PORT OF EDMONDS
JOB DESCRIPTION**

JOB TITLE: Seasonal Landscape Assistant

REPORTS TO: Maintenance Supervisor

PURPOSE: Assist in the general maintenance and upkeep of flower beds, landscape beds, container gardens and parking areas on Port and Harbor Square properties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Perform flower bed and basket maintenance to include weeding, dead heading of flowers, clean up of leaves, tree needles and garbage.
- Water all barrels, containers and hanging baskets.
- Pulling seasonal flowers and tilling and mulching of flower beds.
- Perform daily cleaning of restrooms and parking areas.
- Maintain and clean area around garbage dumpsters and recycle centers.
- Assist in landscape sprinkler system repair and maintenance.
- Assist in trimming of shrubs, trees and ground covers.
- Assist in mulching of landscape beds.
- Other duties as assigned.

SUPERVISION: Frequent by Landscape Coordinator

KNOWLEDGE, SKILLS, ABILITIES:

- Ability to follow instructions and work independently.
- Ability to operate a manual transmission vehicle.

WORK ENVIRONMENT \ PHYSICAL DEMANDS:

- Required to stand, walk, or bend for extended periods of time.
- Required to lift, push or, pull objects weighing 50 pounds or less. Able to reach overhead, above shoulders and horizontally.
- Required to work various shifts; late p.m., early a.m., weekends, and holidays.
- Required to work outside in all weather conditions.
- Required hearing and speaking to exchange information.
- Requires handling, or working with toxic \ hazardous substances.
- Requires physical contact with and exposure to flowers, plants, trees, pollen and insects
- Required to work in areas of high vehicular or pedestrian traffic.
- Dexterity of hands, and fingers to operate locks, equipment levers and a variety of grounds equipment including power and hand tools.

EXPERIENCE MANDATORY

- None

MANDATORY TRAINING, EDUCATION AND CERTIFICATIONS

- Valid Driver's License

DESIRABLE EXPERIENCE, TRAINING, EDUCATION AND CERTIFICATIONS

- Six months plant, shrub and tree maintenance experience.
- Previous experience working with and repairing of landscape sprinkler systems.
- Previous experience working with the public.
- High School Graduate or GED
- CPR/First Aid, and Defibrillator certification